ROXBURY COMMUNITY COLLEGE

GOVERNANCE COMMITTEE

NAME: Academic Policy Committee

Proposal Name: Matriculation Policy
Submitted by: Sterling Giles, Chair
Initial Date of Proposal: fall 2013
Date Received by Governance Committee: 12/3/13
Proposal Number: 2

PROPOSAL TYPE

_X___ New Proposal

_____ Existing Proposal

Change in: Matriculation listing in Catalog

Division/Department NAME: ___________________________ (Recommendation)

Recommended ___________________________ Division /Department Designee
Not recommended ___________________________
Signature ___________________________
Read, no opinion comments ___________________________
Returned Received (see) ___________________________
Name ___________________________

Date Received ___________________________ Date of Action ___________________________
Comments: N/A for specific department / division – campus wide policy
Governance Committee NAME:  ACADEMIC POLICY (Recommendation)

Recommended  
Not recommended  

Chairperson’s Signature  

Returned (see comments)  

Sterling Giles  
Name  

Date Received  Oct. 2013  
Date of Action  12/3/13  

Comments: Unanimous approval. The new policy gives students improved flexibility in meeting evolving program requirements to graduate. Name of “chief academic officer” is more general and will respond to whichever positions define that over time.

Replace language on p. 43 of the 2012-2014 Catalog with this:

Note: Only after discussion at Acuerdo do I notice reference to Division Chairperson in 2
That position no longer exists. Perhaps we should change that to division head, or dean. I add this unilaterally.
S. Giles

Matriculation
All students pursuing a degree or certificate at RCC must officially matriculate by declaring their chosen program of study when they are admitted to the College. Registering for classes does not constitute matriculation. Once a student has matriculated, he or she may choose the requirements of the degree or certificate in effect at the time of matriculation or those in any later version of the Catalog.

If a student has been enrolled in a degree program continuously for more than seven years, the student must meet with the chief academic officer to clarify degree requirements. When the College no longer offers courses required in a concentration, the appropriate Division Chairperson will make necessary substitutions enabling students to fulfill degree requirements.
See the Academic Information and Policies section of this catalog for information about changing an academic program after matriculation.
Governance Committee NAME: ACUERDO

Recommended ✓
Not recommended ___

Returned (see comments) ___

Date Received __________
Date of Action Dec 13th, 2013

Comments:

________________________
Secretary's Signature

Javad Moulai
Name

________________________
President's Signature

Dr. Valerie Roberson
Name

Date Received 1/9/14
Date of Action 1/9/14

Comments:

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