# ROXBURY COMMUNITY COLLEGE

**GOVERNANCE COMMITTEE**

**NAME:** Academic Policy Committee

<table>
<thead>
<tr>
<th>Proposal Name:</th>
<th>First Semester Enrollment Policy</th>
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<tr>
<td>Submitted by:</td>
<td>Sterling Giles (chair) for Academic Policy Committee</td>
</tr>
<tr>
<td>Initial Date of Proposal:</td>
<td>September 2012</td>
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<tr>
<td>Date Received by Governance Committee:</td>
<td>same</td>
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<td>Proposal Number:</td>
<td>01</td>
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**PROPOSAL TYPE**

- [ ] New Proposal
- [x] Existing Proposal

**Change in:**

Add language to existing "first semester enrollment policy" in order to integrate special circumstances related to The College Experience. See details on p. 2.
First Semester Enrollment Policy

EXISTING - Matriculating students whose placement results indicate the need for pre-college skills development are required to take those courses as a priority in their first semesters before focusing on 100-level course work, with the exception of ACS 102, the College Experience, which every student must take in their first semester. Depending on the number of pre-college courses required, students must add courses to their first-semester registration in the following order: 1. ACS 102, The College Experience; 2. pre-college English classes; 3. pre-college math classes; 4. other courses. An exception can be made for only one course per semester towards a student’s degree. In the student’s second semester the continuation of this skills development should remain a priority, and the addition of pre-college science is advised.

ADDITIONS - ESOL students placed below level D in their first semester may wait until they are in level D or the subsequent semester to take The College Experience. The College Experience is waived for degree-seeking students who have completed 12 or more college-level credits upon admission or for students who have been accepted to selective admission certificates and degrees. Students may need to substitute another 3-credit elective to meet total program credit requirements.

thus to read
First Semester Enrollment Policy
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Division/Department NAME: College Success (Recommendation)

Recommended  
Not recommended

Signature  
Dean Mark Garth

Date Received  
Date of Action

Comments: Proposal was brought forward by Academic Dean Garth and discussed with inclusion of Deans

Governance Committee NAME:  Academic Policy (Recommendation)

Recommended  
Not recommended

Returned (see comments  
Sterling Giles

Date Received  
Date of Action

Comments: Approved by full Committee on 10/2/12
Governance Committee NAME: ACUERDO

(Recommendation)

Recommended ☑
Not recommended

Returned (see comments)

Date Received

Date of Action 11-9-2012

Comments:

Secretary's Signature

Javad Moulai

Name

Academic Policy Committee Approval Form (version Nov 2012)